

20/4/2020

1. Name and Address of the Employer : Congregation of Christian Brothers in India  
C/o The Principal, St. John's High School  
Sector. 26, Chandigarh.
2. Telephone No. of the Employer : 2792571, 2792573, 2792574
3. Nature of Vacancy:
- a) Type of workers required : **ASSISTANT ACCOUNTANT**
  - b) Discription of duties : Fees Reconciliation, Data Entry and Office Work.
  - c) Qualification required : Trained Graduate with two years Accounting experience.
- 1) Essential : Bachelors Degree- B.Com.
- ii) Desirable : Knowledge of Computers
- d) Age limit : Below 45 years.
- e) Whether women are eligible : Yes
4. Number of vacancies:
- a) Regular : **01 (One)**
  - b) Temporary : **NIL**
5. Pay and allowances : **Rs.40,215 /- (Gross.)**
6. Place of work : St. John's High School, Sector. 26, Chandigarh
7. Probable date by which the vacancy will be filled. : May, 2026
8. Particulars regarding interview/test of the applicants -
- a) Date of interview/test : **12th May 2026**
  - b) Time of interview/test : -
  - c) Place of interview / test : St. John's High School, Sect. 26, Chd.
  - d) Designation and address of the person to whom applicants should report : The Secretary, Managing Committee  
St. John's High School, Sect. 26,  
Chandigarh.
9. Whether there is any obligation or arrangement for giving preference to any category of persons in filling up the vacancies : N.A

10. Any other relevant information : Applicants are requested to download the prescribed application form provided on the school website [www.stjohnschandigarh.com](http://www.stjohnschandigarh.com). A duly filled hard copy of the application form along with attested copies of certificates can be submitted at the school gate from 27th April 2026 to 30th April 2026