

# Recruitment of Project Personnel for “Pediatric Empyema Guideline Project (PEG Project)”, PGIMER, Chandigarh.

**Project title:** Development of evidence-based clinical practice guideline recommendations for the management of empyema in children, and implementation monitoring

<b>Position</b>	<b>No.</b>	<b>Qualifications</b>	<b>Desired skills</b>	<b>Salary per month</b>
Project Technical Support-III (Information Retrieval Specialist)	1	1. Three Years Graduate degree in relevant subject / field + three Years post qualification experience or PG in relevant subject / field. Or 2. For Engineering / IT / CS - Four Years Graduate Degree.	Formal literature search methods, familiarity with reference manager software (all types), familiarity with medical literature databases	28000/- + HRA, as admissible

\* Age limits as per ICMR rules. Relaxation of five years for SC,ST,OBC

**Note:** As per ICMR rules, (a) All educational qualification certificates shall be from a recognized Board/University. (b) All experience gained shall be preferably from a Govt. Organization and shall be counted after the date of completion of Minimum Essential Qualification. (c) Experience in the relevant field/area, as required for the study of the Project concerned, will be considered. (d) All community certificates should be issued by the authorized officers of the Govt.

**Working hours:** Monday to Friday from 0900 to 1700; Saturday: 0900 to 1400. PGIMER OPD holidays will be treated as holidays. **Leave:** 1.5 days per month (without loss of pay).

**Who should apply:** Those with an aptitude for evidence synthesis research, implementation research, and healthcare delivery research, especially if interested in pursuing higher studies, and/or seeking opportunities in prestigious research institutions.

## **Recruitment Format:**

- Submit the following documents in the order given (as a single pdf file less than 5MB, labelled with your name) by email to:  
[PROJECT.PERSONNEL.RECRUITMENT@GMAIL.COM](mailto:PROJECT.PERSONNEL.RECRUITMENT@GMAIL.COM) with Email subject  
“Recruitment for PEG Project (In brackets, write the position applied for)” latest by **Wednesday, 24th December 2025, 9 AM.**
- List of documents: (i) Application (in the attached template), (ii) Brief CV, certificates of (iii) Date of birth, (iv) Class X, (v) Class XII, (vi) Bachelor’s Degree and marksheets, (vii) Master’s Degree and marksheets, (viii) Any other degree(s) and marksheets if applicable, (ix) Work experience (with documentary evidence), (x)

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Govt. issued Photo Identity with proof of address (such as Aadhaar card, Passport, etc), and (xi) any other document in support of your application.

- ◆ **These documents should be included in a single pdf file, and NOT as separate files.**
- ◆ **Each document should be self-attested by the candidate.**
- ◆ **Application received in any other format will not be entertained.**
- ◆ **Applications not in the above format will be rejected without further communication.**
- ◆ **Applications fulfilling the Eligibility criteria and submitted in the appropriate format, will be acknowledged.**

- Candidates found to be potentially suitable will be invited to appear in-person for Written Test on **Wednesday 31<sup>st</sup> December 2025 at 1300 hours** in the Auditorium of Advanced Pediatrics Centre, PGIMER. Short-listed candidates who clear the Written test will be required to appear for interview on the same day at 1400 hours. No TA/DA will be paid to candidates for the Written Test or Interview.
- There is no provision for online participation in the Written test or interview.
- Those invited for the Written test should bring the original and one attested photocopy of their application form with all documents viz Govt. issued Photo Identity (such as Aadhaar card, Passport, etc), Class X certificate, Class XII certificate, proof of qualifications, experience certificate, proof of SC/ST/OBC status, etc. Candidates who fail to bring these documents will be disqualified.
- Selected candidates will be expected to join at the earliest. **For additional details/queries:** Please email [PROJECT.PERSONNEL.RECRUITMENT@GMAIL.COM](mailto:PROJECT.PERSONNEL.RECRUITMENT@GMAIL.COM) with Email subject “Recruitment for PEG Project”

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Practical work experience after highest degree (with dates and duration).  
Include only those for which there is documentary proof.

Position and Institution	Joined on	Left on	Duration	

Rate your Knowledge/Experience/Skills in the following areas using a score of:

- 4-Expert (i.e can work independently and also teach);
- 3-Skilled (i.e can work independently but cannot teach);
- 2-Fair (i.e can work with minimal supervision);
- 1-Beginner (i.e can work with constant supervision);
- 0-No experience/skill, but willing to learn rapidly.

Area/Topic	Your score
• Pubmed searches	
• Other database searching	
• Scientific Literature Searching	
• Critical Appraisal of Scientific Literature	
• Reference management software	
• Total score	
• Any other relevant skill (Elaborate)	

## **List of documents attached (attach attested photocopy):**

Brief CV

Class X certificate

Class XII certificate

Bachelor's Degree certificate and marksheets

Master's Degree certificate and marksheets

Other Degrees and marksheets

Work experience (if any) WITH DOCUMENTARY PROOF

Govt. issued Photo Identity with proof of address (such as Aadhaar card, Passport, etc)

Any other document in support of your application.

*I confirm that the details given above are true; and in case any discrepancies are found later, I may be disqualified from the Selection and/or Appointment process.*

Name: ..... Signature: ..... Date: .....

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## **PERSONAL PARTICULARS FORM**

**Kindly use capital letters throughout.**

Position applied for		Office use only
Name		
Date of birth (DD/MM/YY)		
Address for correspondence with PIN		
Contact phone numbers		
Email ID (capital letters)		
<b>Qualifications</b>		
Year of passing XII		
Marks obtained & %		
Degree with year		
Institution		
Marks obtained & %		
Degree with year		
Institution		
Marks obtained & %		
Degree with year		
Institution		
Marks obtained & %		
Degree with year		
Institution		
Marks obtained & %		

Name: ..... Signature: ..... Date: .....

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## UNDERTAKING

I, \_\_\_\_\_ s/o or d/o or w/o \_\_\_\_\_,

r/o \_\_\_\_\_

hereby submit my application for the position of .....  
in the “PEG Project” at PGIMER Chandigarh. I confirm that I have studied the following  
Eligibility Criteria and fulfil the same.

<b>WRITE ONLY YES/NO. NO BOX SHOULD BE LEFT BLANK</b>		<b>Yes/No</b>
	<b>Project Technical Support-III (Information Retrieval Specialist)</b>	
1.1	I hold Three Years Graduate degree in relevant subject / field + three Years post qualification experience or PG in relevant subject / field.	
1.2	I hold Engineering / IT / CS - Four Years Graduate Degree.	
1.3	I have experience in formal biomedical literature search methods, familiarity with reference manager software (all types).	
	<b>All personnel</b>	
2	I have documentary proof of all qualifications, experiences, and skills claimed in the above sections.	
3	I will be able to participate in the Selection process on Wednesday, 31 December 2025 from 1300 to 1600 hours in PGIMER Chandigarh, and am aware that no TA/DA will be paid.	
4	If offered the appointment, I will be able to join on 01 January 2026.	

I understand that even if I am called for the Written test and/or Practical Test and/or personal Interview, and later it is found that I do not fulfil the Eligibility criteria, I will be disqualified immediately.

I understand that if any information/document submitted by me (at the time of application/ written test/ practical test/ Interview/ after selection/ after appointment) is found to be false, I will be immediately disqualified and action may be taken against me for the same.

I have prepared a single PDF file containing Application, Undertaking, brief CV and all documents listed above. The file is labelled with my name.

I understand that I have to bring a hard copy of this application and also the original documents for the Selection process on Friday, 31 January 2025 from 0900 to 1230 hours at Advanced Pediatrics Centre, PGIMER Chandigarh 160012.

Name: ..... Signature: ..... Date: .....